

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Special Meeting November 12, 2019
6:15 p.m.

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call by Treasurer

The following board members were present: Penny Kill, Holly Lee, Lori Ringwald, John Goecke, Clarke Prichard.
Also present: Treasurer Brenda Core; Public: Spencer Clum, Craig Kupferberg.

V. Recommended Action Items

1. Request for Executive Session (SP11-19-1)

It is recommended that the Board of Education retire to executive session for the purpose of conducting Superintendent interviews.

Ringwald moved and Kill seconded the motion that the Board of Education retire to executive session for the purpose of conducting Superintendent interviews.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

The Spencerville Board of Education retired to executive session at 6:07 p.m.

Scott Gephart entered at 6:15 p.m./exited at 7:00 p.m.

Greg Polluck entered at 7:15 p.m./exited at 8:00 p.m.

Brian Woods entered at 8:15 p.m./exited at 9:00 p.m.

The Spencerville Board of Education returned to regular session at 9:05 p.m.

2. Adjournment (SP11-19-2)

Kill moved and Lee seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 9:05 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

John Goecke, Board President

Brenda Core, Treasurer

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Special Meeting November 13, 2019
6:15 p.m.

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call by Treasurer

The following board members were present: Penny Kill, Holly Lee, Lori Ringwald, John Goecke, Clarke Prichard.
Also present: Treasurer Brenda Core; Public: Spencer Clum, Craig Kupferberg.

V. Recommended Action Items

1. Request for Executive Session (SP11-19-1a)

It is recommended that the Board of Education retire to executive session for the purpose of conducting Superintendent interviews.

Lee moved and Kill seconded the motion that the Board of Education retire to executive session for the purpose of conducting Superintendent interviews.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

The Spencerville Board of Education retired to executive session at 6:15 p.m.

Cindy Endsley entered at 6:15 p.m./exited at 7:00 p.m.

Doug Drury entered at 7:15 p.m./exited at 8:00 p.m.

Shawn Brown entered at 8:15 p.m./exited at 9:05 p.m.

The Spencerville Board of Education returned to regular session at 9:50 p.m.

2. Adjournment (SP11-19-2a)

Ringwald moved and Lee seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 9:50 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

John Goecke, Board President

Brenda Core, Treasurer

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting November 21, 2019

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call by Treasurer

The following board members were present: Lori Ringwald, Penny Kill, John Goecke, Holly Lee, Clarke Prichard. Also present: Superintendent Dennis Fuge; Treasurer Brenda Core; Principals: Scott Gephart, John Edinger, Susan Wagner; Journal News – Morgan McCollow; SEA Rep Sarah Hemker; Student Senate Rep Isaiah Pugh; Public: Keith Horner, Spencer Clum, Conner Potts, Tami Koenig.

V. Minutes of Previous Meeting The minutes of the October 17, 2019 regular meeting, October 30, 2019, November 12, 2019 and November 13, 2019 special meetings are presented for your review. If found to be in order, your approval is needed.

Kill moved and Lee seconded the motion approving the minutes of the October 17, 2019 regular meeting, October 30, 2019, November 12, 2019 and November 13, 2019 special meetings as presented.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

Keith Horner, Apollo Superintendent, addressed the board about Apollo
Tami Koenig addressed Mr. Fuge as to where we are on the band room expansion – Mr. Fuge shared that he is waiting on a response from Touchstone

VII. Treasurer's Report

- a) Set January board meetings
- b) Appropriations for review - Amend Cert and App/Bud Mods
- d) Activity Budgets for review
- e) Cafeteria reports for review
- g) Budget Commission accepts 5-Year Forecast for GF budget
- h) Current bills - motion to accept

Ringwald moved and Kill seconded the motion approving payment of bills in the amount of \$1,078,725.25 and approving the previous month end reconciliation and all reports as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

VIII. Apollo Update – Keith Horner gave report with a handout

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IX. Administrator Reports

Scott Gephart

Cross Country – congrats to Lillie Stewart for second year qualifying for state – came in 89th with time of 20:57.2
Girls Soccer – NWC Champs back to back seasons; sectional and district champs; regional semi-finals
Football – NWC Champs (3 years running outright/shared)
Girls Basketball season starts – 11/22 @ Continental; 12/3 vs Elida
Boys Basketball season starts – 11/29 @ St. Henry; 11/30 vs. Minster
Wrestling season starts – 12/14 @ Lincolnview; 1/14 vs Lincoln & Delphos Jefferson
Quiz Bowl season started 11/18
Honor Roll – 51 Of 77 (66%) Freshmen; 41 of 66 (62%) Sophomores; 19 of 42 (45%) Juniors; 39 of 65 (60%) Seniors; 32 of 52 (62%) JVS students
NWC Fall Scholar Athletes – 69 students
FFA – National Convention recognition for 3-Star Chapter; 3rd of 12 schools in District Food Science Contest; finished 12th in State Preliminary Ag Technology & Mechanic Contest; hosted 10 Ag Story Times on Monday evenings at the Spencerville Library
Veteran's Breakfast – thank you to Jo McConnell and her FCCLA students for preparing and serving and to the US Bank for their financial donation
All-School Musical – Little Shop of Horrors – 11/22, 23, 24
Nov. 26 – one-hour early release
Nov. 27-29 – Thanksgiving break
Dec. 13 – Rhodes State College Career Day for all juniors
Dec. 16 – Cornerstone of Hope
Dec. 17 – Band and Choir Winter Concert
Dec. 20 – one-hour early release

John Edinger

Lockdown drill
7/8 Quiz Bowl took 3rd in the County Meet
Thanks to Mrs. Zerbe for Cornerstone of Hope Grade talks
4 Teachers went to the OMLA Conference in Columbus
PTC's went well
Congrats to all the VFW Teacher of the Year Honoree's: Anna Thompson, Melissa Prichard, Joy Baumgartner
Air freshener sale

Future Events:

Nov. 22/23/24 School Musical
Dec. 12 MS Band/Choir Concert 6th – 6:30; 7th/8th – 7:30
Dec. 17 Dare Field Trip
Dec. 18 Spelling Bee
97.05% MS Attendance for the year

Susan Wagner

Dec. 6 Grade 4 SESA presentations
K-3 Letters to Santa Make a Wish fundraiser
Dec. 16 K-3 Christmas Program
K: 6:00
1st: 6:45
2nd: 7:30
3rd: 8:15
Dec. 20 Staff Christmas Breakfast
K-4 Christmas parties

Guys with Ties program off to a successful start! Their motto is "Look Good, Feel Good DO Good" Lessons have focused on the importance cleanliness, how to greet people with a proper handshake, and how to tie a tie. Guys with Ties will greet families during the K-3 Christmas program.

X. Superintendent's Report

1. Personnel
2. Staff Christmas Breakfast - Friday, December 20 - begin serving at 6:00 a.m.
3. Donations - thank you to all
4. Policy Manual Updates
5. Building and Grounds
6. Questions/Concerns

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XI. Action Items

1. Employ Substitutes (11-19-1)

Lee moved and Ringwald seconded the motion to employ the following substitutes per salary schedule in effect, per demand for the 2019-2020 school year. (BCII on file)

Teacher – Mary Smith, Amy Koester, Jessica Falk, Sarah Barsala

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

2. Employ Extra-Curricular Personnel (11-19-2)

Lee moved and Kill seconded the motion to employ the following extra-curricular personnel for the 2019-2020 school year.

Girls Basketball – 7th Grade Coach – Jayden Smith

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

3. Employ Athletic Worker Personnel (11-19-3)

Kill moved and Lee seconded the motion to employ the following athletic worker personnel, per demand, pay per Athletic Worker Pay Sheet in affect: Anita Burden, Heather Martinez, Gracie Butorac, Brooklyn Godsey, Kyra Hodge-Miller, Chloe Orr, Jacob Litsey, Zach Ringwald, Torie Bockey, Victoria Shaw, Billie Wood, Denise Zimmerman, Amber Cottrill, Becky McClure, Gillian Goecke, Olivia Goecke, Haley Stemen.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Abstain</u>		

4. Reemployment Resolution (11-19-4)

Ringwald moved and Prichard seconded the motion to approve the following resolution:

WHEREAS, the Board of Education has complied with the procedure for reemployment set forth in R.C. 3309.345;

BE IT RESOLVED that Ms. Metzger is reemployed as an Administrative Assistant for a term beginning on January 1, 2020 and ending December 31, 2020. Step 10 on the salary schedule in effect.

BE IT FURTHER RESOLVED that the Contract of Employment for Ms. Metzger is approved as presented and that the President and Treasurer are authorized and directed to sign said contract.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

5. Approve Volunteers (11-19-5)

Prichard moved and Kill seconded the motion to approve the following volunteers for the 2019-2020 school year.

Baseball – Nate Lee, Tom Graham, Jake Mawhorr

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Abstain</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

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6. Establish January, 2020, Board of Education Meetings (11-19-6)

Ringwald moved and Kill seconded the motion to establish the budget adoption schedule, organizational meeting and regular meeting for January as follows:

Jan. 13, 2020 Organizational Board meeting at 7:00 p.m.

Date (on or before Jan. 15) in the board conference room

Jan. 13, 2020 (On or before) file Five-Year Forecast, amortized bond schedule and estimated Dec. 31 current bond fund balance in the county auditor's office

Jan. 13, 2020 Regular January Board meeting at 7:15 p.m. in the board conference room

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

7. Indoor Track Meets (11-19-7)

Lee moved and Prichard seconded the motion to approve the participation of interested male and female students from our school district in indoor track meets this winter.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

8. Accept Donations (11-19-8)

Kill moved and Lee seconded the motion to accept the following donations:

Date	Item Description	Received Amount
10/1/2019	SPEN.ED.FOUNDATION/PAYROLL DEDUCTIONS/SEPT.'19	\$ 45.00
10/7/2019	ATHL/VAR.FB PROGRAM SALES	\$ 40.00
10/7/2019	ATHL/CC BOOSTER DONATION	\$ 205.14
10/8/2019	ELEM.018/CHARLES RIVER LABS/DONATION-GWT	\$ 500.00
10/10/2019	FFA/DONATIONS	\$ 274.00
10/12/2019	19GradClassBalan/EdFndDonation	\$ 352.72
10/14/2019	SHRADER REALTY/ED.FDN.DONATION	\$ 168.00
10/18/2019	SP.ED.EDN/J.KILL MEMORIAL - WARNECKE	\$ 50.00
10/18/2019	SP.ED.EDN/J.KILL MEMORIAL - ZION UMC	\$ 30.00
10/18/2019	SP.ED.EDN/J.KILL MEMORIAL - KILL	\$ 355.00
10/18/2019	SP.ED.EDN/J.KILL MEMORIAL - SAMMETINGER	\$ 25.00
10/28/2019	PAYROLL DEDUCTIONS OCT.'19/SP.ED.FDN DONATIONS	\$ 45.00
10/28/2019	ATHL/VAR.FB PROGRAM \$\$	\$ 42.00
10/30/2019	FRESHMAN CLASS 2023/DONATION	\$ 100.00
10/31/2019	HS.018/US BANK DONATION	\$ 125.00
	Total	\$ 2,356.86

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

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9. Board Approval of Necessary and Reasonable Expenses (11-19-9)

Lee moved and Kill seconded the motion to approve expenses such as mileage, food, lodging and transportation to be absorbed by Title funds, etc. Fund expenditures are deemed as necessary and reasonable upon principal or superintendent approval for meetings/conferences attended requiring travel. Local in-district meetings which require the presence of members of a committee may be provided a working meal with the cost covered by these funds and is recognized as necessary and reasonable by the Board of Education.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

10. Approve Appropriation Modifications (11-19-10)

Lee moved and Kill seconded the motion to approve the appropriation modifications as presented by the Treasurer for period of October 18, 2019 through November 21, 2019 at a decrease of \$524,040.21 (see board material).

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

11. Amended Certificate Revision #3 (11-19-11)

Lee moved and Kill seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the estimated revenue for FY20 to \$21,721,122.12: that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 – September 19, 2019) (Revision #2 - October 17, 2019) (Revision #3 – November 21, 2019)

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

12. Board Policy Manual Additions and Updates (11-19-12)

Lee moved and Kill seconded the motion to approve the following additions and updates to the Spencerville Local School District Board Policy Manual:

File: DN School Properties Disposal
File: EEA Student Transportation Services
File: EEAA Eligibility Zones for Pupil Transportation
File: EFG Student Wellness Program
File: GBK No Tobacco use on District Property by Staff Members (version 2)
File: IGBE Remedial Instruction (Intervention Services)
File: IGDJ Interscholastic Athletics
File: IKE Promotion and Retention of Students
File: IKF Graduation Requirements
File: JEDA Truancy
File: JFCG Tobacco Use by Students
File: JGD Student Suspension
File: JGE Student Expulsion
File: KGC No Tobacco Use on District Property

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

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13. Activity Fund Budget Revisions (11-19-13)

Lee moved and Ringwald seconded the motion to approve the activity fund budgets for the 2019-2020 school year as presented below.

Activity	Est. Cash Balance as of July 1	Est. Receipts	Est. Expenditures	Est. Cash Balance at year-end
M.S. Principal (018-9020)	\$137.31	\$5,900.00	(\$4,400)	\$1,637.31
Youth & Government (200-9116)	\$0.00	\$10,200.00	(\$10,200.00)	\$0.00
Yearbook (200-9680)	\$7,420.62	\$12,325.00	(\$19,583.45)	\$162.17
ESports	\$0.00	\$8,600	(\$8,100)	\$500.00

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

14. Request for Executive Session (11-19-14)

It is recommended that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

Prichard moved and Kill seconded the motion that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

The Spencerville Board of Education retired to executive session at 7:46 p.m.

The Spencerville Board of Education returned to regular session at 8:07 p.m.

15. Adjournment (11-19-15)

Kill moved and Lee seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:07 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

John Goecke, Board President

Brenda Core, Treasurer

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Special Meeting November 25, 2019
6:00 p.m.

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call by Treasurer

The following board members were present: Penny Kill, Holly Lee, Lori Ringwald, John Goecke, Clarke Prichard.
Also present: Treasurer Brenda Core; Staff: Amy Shoppell; Public: Spencer Clum, Craig Kupferberg, Cindy Endsley, Shawn Brown.

V. Recommended Action Items

1. Request for Executive Session (SP11-25-1)

It is recommended that the Board of Education retire to executive session for the purpose of conducting Superintendent interviews.

Lee moved and Ringwald seconded the motion that the Board of Education retire to executive session for the purpose of conducting Superintendent interviews.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

The Spencerville Board of Education retired to executive session at 6:00 p.m.

Cindy Endsley entered at 6:15 p.m./exited at 7:00 p.m.

Shawn Brown entered at 8:15 p.m./exited at 9:05 p.m.

The Spencerville Board of Education returned to regular session at 9:21 p.m.

2. Adjournment (SP11-25-2)

Lee moved and Ringwald seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 9:21 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>		

John Goecke, Board President

Brenda Core, Treasurer